

**AGENDA**

- 6:00 p.m. Public Comment.
- 6:30 p.m. Public Hearing regarding a request by Flying Eagle LLC, Allison Collins, Manager, for a transfer of license, a change of manager, and an alteration of premises at 99 Main Street.
- 7:00 p.m. Open Meeting Law Complaint: Discuss Open Meeting Law complaint filed by Edward Neal on June 4, 2018 relative to 55 Main Street purchase and sale agreement; vote to authorize response.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period June 2<sup>nd</sup> through June 15<sup>th</sup>, 2018, regarding the following:

- Town Building Committee Meeting Summary
- Contract for Transition of Town Website to Drupal Platform
- OSHA Implementation Webinar Summary
- Contract for Promotion of Town Resources and Attractions
- Request for Proposals Concerning Property for Public Safety Building
- Signature of Street Light Purchase Documents
- Discussion Related to Route 133 Sewer Main, Causeway Area
- Future Use of Centennial Grove Cottage Area
- Update Concerning Restoration of Two-Way Traffic on Causeway
- Downtown On-Street Parking & Wayfinding Recommendations Review
- Informal School Budget Group Meeting Summary
- Northeast Coastal Coalition (NECC) Meeting Summary
- Awarding of Two MVP Action Grants, Signature of Contracts

**OTHER BUSINESS:**

- Approve the weekly warrant in the amount of \$81,261.94.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 6/14/18 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Ernie Nieberle	Nieberle's	5/24/2018	\$ 165.00	Police
Ernie Nieberle	Nieberle's	5/24/2018	\$ 237.27	Fire
Ernie Nieberle	Nieberle's	5/24/2018	\$ 1,267.22	Highway
Ernie Nieberle	Nieberle's	5/24/2018	\$ 2,950.00	Snow Removal
Ernie Nieberle	Nieberle's	5/24/2018	\$ 235.40	Council on Aging
David Preen	Preen Plumbing	5/20/2018	\$ 953.25	Water

- M.G.L. Chapter 44 § 33B Transfers:
  - Council on Aging in the amount of \$6,200 from Outreach Coordinator to System Maintenance.
  - Council on Aging in the amount of \$4,900 from Van Driver Wages to Vehicle Maintenance.
  - Sewer Department in the amount of \$2,000 from Liability Insurance to Sewer Overtime.
  - Wastewater in the amount of \$1,000 from Gloucester to Wastewater Overtime.
  - Essex Youth Commission in the amount of \$10,331.03 from Employee Salary to Program Supplies.
  - Essex Youth Commission in the amount of \$4,506.11 from Employee Salary to Office Supplies.
  - Essex Youth Commission in the amount of \$15,752.86 from Employee Salary to Program Supplies.
  - Shellfish Department in the amount of \$600.00 from Boat Repairs to Shellfish Deputy Payroll.
  - Board of Selectmen in the amount of \$1,730.00 from Blanket Insurance to Assistant Building Inspector Payroll.
  - Police Department and Board of Selectmen in an amount to be available at meeting time from Police Officer Salaries to Regional Dispatch Connectivity.
  
- Approve a line item transfer in the amount of \$1,500.00 from Town Hall Heating Fuel to Town Hall Electricity.
- Discuss the salary of the Town Clerk for fiscal year 2019.
- Vote to accept a donation of \$1000 to the Essex Police Gift Account.
- Vote to accept a donation of \$1692.79 to the Essex Police Gift Account.
- Approve the minutes for the Selectmen's June 4, 2018, Open Meeting.
- Discuss official observance of seating which exceeds the total allowable maximum under the Riversbend All Alcohol Restaurant License.
- Review correspondence from the Department of Public Works regarding the use of Town property for a new public safety building.
- Review request from Conservation Commission to place a video screen in the 2<sup>nd</sup> Floor Stage Conference Area for display of plans and other images during public meetings.
- Consider a request from the President of North Shore Pride to raise the rainbow flag at the Town Hall.
- Review building related requests from the Youth Commission.
- Review correspondence from the Library regarding a Little Free Library.
  
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

APPOINTMENTS - Vote the following appointments and sign the appointment cards:

Emergency Management Director for 1 year: Daniel Doucette

Forest Fire Warden for 1 year: Daniel Doucette

REPC Emergency Response Coordinator for 1 year: Daniel Doucette

Fire Department for 1 year:

- Daniel Doucette, Fire Engineers Board, Fire Chief
- Keith Carter, Fire Engineers Board, Deputy Chief
- Ramie Reader, Fire Engineers Board, Deputy Chief
- Ernest Nieberle, Jr., Firefighter, Captain
- Travis Good, Firefighter, Lieutenant
- Cory Jackson, Firefighter, Lieutenant
- Joseph Lafata, Firefighter, Lieutenant
- David Pereen, Firefighter, Lieutenant
- David Thompson, Firefighter, Lieutenant
- Michael French, Firefighter/Arson Investigator

Firefighter for 1 year:

- James Albani
- Daniel Ball
- David Barrett
- John Bateman
- Westley Burnham
- Robert Cavender
- Samuel Sturgis Crocker V
- Dexter Doane
- Richard Dort, Jr.
- Daniel Fialho
- Warren Grant, III
- Jason Heath
- Peter Hoare
- Barry Leeds
- Amy McNeilly
- James McNeilly
- Edward S. Neal
- Jonathan O'Bryan
- Nicholas Ouellette
- Kent Parsons
- Joan Perrigo
- Anthony Pizzo
- Andrew Ray
- Ryan Reed
- Sean Reed

- Michael Soucy
- George Stavros
- Eian Woodman

Probationary Firefighter for 1 year:

- John Boyle
- John Bruce
- Craig Carter
- Philip C. Cicala
- Colt Donahue
- Timothy Grimes
- Ryan Santos

Historical Commission for 3 years:

- Richard Stevens
- Kurt Wilhelm (Alternate)

Open Space Committee for 1 year:

- Nancy Dudley

Strategic Planning Committee for 1 year:

- John Bediz
- Michael Burke
- Westley Burnham
- Annie Cameron
- Robert Coviello
- Michelle French
- David Gabor
- Paul Goodwin
- Charles McNeil
- Julie Scofield
- Andrew Spinney

LICENSING BOARD:

Commercial Shellfish Permit and Waiver of the Application Deadline:

- Scott Wilgo

Student Shellfish Permit and Waiver of the Application Deadline:

- Eric Fossa

Non-resident Recreational Shellfish Permit and Waiver of Application Deadline:

- Stephen Landers, S. Hamilton, MA, sponsored by Billie Knovak

Ratify Approval of a One-Day Wine & Malt License:

- Joan Houghton, Woodman's, for use on Wednesday, June 13, 2018, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the tented area at 125 Main Street.

Auction Permit:

- Blackwood March Antiques, Michael March, for use on Wednesday, July 11, 2018, between the hours of 4:00 and 10:00 p.m., within the confines of Woodman's Function Hall, 125 Main Street.

**One-Day Wine & Malt License:**

- Joan Houghton, Woodman's, for use on Friday, July 13, 2018, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of Woodman's Function Hall at 125 Main Street.
- Joan Houghton, Woodman's, for use on Saturday, July 28, 2018, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of Woodman's Function Hall at 125 Main Street.
- Joan Houghton, Woodman's, for use on Saturday, August 25, 2018, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of Woodman's Function Hall at 125 Main Street.
- Joan Houghton, Woodman's, for use on Saturday, September 8, 2018, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of Woodman's Function Hall at 125 Main Street.
- Joan Houghton, Woodman's, for use on Saturday, September 15, 2018, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of Woodman's Function Hall at 125 Main Street.
- Joan Houghton, Woodman's, for use on Sunday, September 16, 2018, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of Woodman's Function Hall at 125 Main Street.
- Joan Houghton, Woodman's, for use on Saturday, September 22, 2018, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of Woodman's Function Hall at 125 Main Street.
- Joan Houghton, Woodman's, for use on Saturday, September 29, 2018, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of Woodman's Function Hall at 125 Main Street.

**One-Day Entertainment License:**

- Curt Bergeron, Riversbend at Essex Marina, LLC, for use on Thursday, June 28, 2018, between the hours of 4 and 9 p.m. within the confines of 35 Dodge Street.

**REMINDERS:**

- 2nd Quarter Cape Ann Innovators Collaborative (CAIC). The topic is Coastal Resilience. Wednesday, June 20, 2018, from 5:30 to 7:30 p.m., Cruiseport, Lower Level.
- The next regular Board of Selectmen's meeting will take place on Monday, July 2, 2018, at 6:00 p.m. in the Stage Conference Area on the 2<sup>nd</sup> floor of the Town Hall.

**EXECUTIVE SESSION:** None.